



**LANCASTER
CITY COUNCIL**

Promoting City, Coast & Countryside

URGENT BUSINESS

WEDNESDAY, 6 OCTOBER 2010

Please find enclosed Urgent Business Notices in connection with the following:

1. Land at Edenbreck Farm, Carr House Farm, Lancaster (Pages 1 - 8)

The Chief Executive, in consultation with the Leader of Cabinet (who is also the relevant portfolio holder) has made a decision under the City Council's Urgent Business Procedure. Details of the decision and the reasons for urgency are set out in the attached notices and reports.

Queries regarding these documents

Please contact David Watson - Democratic Services - telephone 01524 582096, or email: dwatson@lancaster.gov.uk.

Democratic Services,
Town Hall,
Dalton Square,
Lancaster LA1 1PJ

Published on Friday 8 October 2010

Contact: David Watson
Telephone: (01524) 582096
Fax: (01524) 582161
Minicom: (01524) 582175
E-mail: dwatson@lancaster.gov.uk
Our reference: Urgent Business 2010/11

Governance Services

Councillor Gilbert,
Chairman of the Overview and Scrutiny Committee.

Sarah Taylor
Head of Governance Services

Town Hall
Dalton Square
LANCASTER LA1 1PJ

1 October 2010

DX63531 Lancaster

Dear Councillor,

URGENT BUSINESS – LAND AT EDENBRECK FARM, CARR HOUSE FARM, LANCASTER

Please find attached a report that the Chairman of Cabinet is being requested to consider. The report proposes the transfer of land and granting of a lease on the land, at Edenbreck Farm, Carr House Farm, Lancaster. Please be aware that the attached report is exempt from publication.

The Chief Executive is consulting the Chairman of Cabinet with view to making an urgent decision. The reason for the urgency of this decision is that the potential leaseholder requires the lease to be signed by 15 October 2010 at the latest.

The issue is a Key Decision by virtue of its financial and community impact. However, notice has not been included on the Forward Plan. I am writing to you to seek your approval that the taking of the decision cannot reasonably be deferred, in accordance with the Council's Access to Information Procedure Rule 16. Your agreement to waive the requirement for the issue to be included on the Forward Plan for five clear working days is required before the Chief Executive can take the decision in consultation with the Chairman of Cabinet.

The normal requirement for advance notice of the decision issue to be included in the Forward Plan for five working days would jeopardise the successful agreement of the lease and transfer of land before 15 October 2010.

Therefore, I would be grateful if you would consider the following:

to waive the requirement to include advance notice of the decision in the Forward Plan, in accordance with Access to Information Procedure Rule 16, in order that the decision can be taken without delay.

Please complete the attached slip signifying your decision and return it to Lancaster Town Hall as soon as possible. In the meantime, could you please telephone David Watson on 01524 582096, or email dwatson@lancaster.gov.uk with your decision.

Yours sincerely,

Debbie Chambers

Democratic Services Manager

URGENT BUSINESS – Land at Edenbreck Farm, Carr House Farm, Lancaster

*I agree/~~do not agree~~ (*please delete as appropriate)

- (1) To this matter being treated as a matter of urgency in accordance with Access to Information Procedure Rule 16, and give approval for the Chief Executive to take this decision in advance of the usual five days notice.

Signed: *J. Gilbert*

Dated: 1.10.2010

Please return to: David Watson
Democratic Support,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ
Ref: UB77

Contact: David Watson
Telephone: (01524) 582096
Fax: (01524) 582161
E-mail: dwatson@lancaster.gov.uk
Website: www.lancaster.gov.uk
Our Ref: Urgent Business 2010/11

Governance Services

Sarah Taylor
Head of Governance Services

Town Hall
Dalton Square
LANCASTER LA1 1PJ

DX63531 Lancaster

Councillor Stuart Langhorn,
Leader of Cabinet and Portfolio Holder for Property
Services

1 October 2010

Dear Councillor,

URGENT BUSINESS – Land at Edenbreck Farm, Carr House Farm, Lancaster

You are requested to consider the attached report which proposes the transfer of, and granting of lease on, land at Edenbreck Farm, Carr House Farm, Lancaster. Please note that the attached report is exempt from publication.

The Chief Executive is consulting you with view to taking an Urgent Business Decision to agree the transfer of land, and the granting of a lease on the land. The reason for the urgency in this case is that the potential leaseholder requires the lease to be signed by 15 October 2010.

The issue is a Key Decision, but notice has not been included in the Forward Plan. Therefore in accordance with Access to Information Procedure Rule 16, the Chairman of the Overview and Scrutiny Committee was requested, and agreed, to waive the requirement for notice of the decision to be included in the Forward Plan for five working days before the decision is taken.

The Urgent Business Procedure Rules authorise the Chief Executive to take urgent decisions which cannot reasonably wait until the next meeting of a committee, in consultation with the Chairman of the relevant committee.

Can you please complete the attached slip, indicating whether you are in agreement with the recommendations of the report, and return it to Lancaster Town Hall as soon as possible. In the meantime, could you please telephone David Watson on 01524 582096, or e-mail dwatson@lancaster.gov.uk, with your decision.

Yours sincerely,

Debbie Chambers

Democratic Services Manager

URGENT BUSINESS – Land at Edenbreck Farm, Carr House Farm, Lancaster

Councillor Consultation

*I am/am not (~~*please delete as appropriate~~) in agreement with the recommendations:-

- (1) To agree to the transfer of land and buildings at Edenbreck Farm, Lancaster as set out in this report.
- (2) To agree to the principle of granting a lease to the Fairfield Association to facilitate the creation of an Urban Nature Reserve on a rental basis to be agreed by Cabinet.

Signed: Stuart Langhorn -----

Name: Councillor Stuart Langhorn -----

Position Held: Chairman of Cabinet and Portfolio Holder for Property Services -----

Dated: 8 October 2010 -----

Chief Executive Decision

*I agree/do not agree (~~*please delete as appropriate~~) to exercise my delegated authority and approve:-

- (1) To agree to the transfer of land and buildings at Edenbreck Farm, Lancaster as set out in this report.
- (2) To agree to the principle of granting a lease to the Fairfield Association to facilitate the creation of an Urban Nature Reserve on a rental basis to be agreed by Cabinet.

Signed: Mark Cullinan -----
Chief Executive

Dated: 8 October 2010 -----

Please return to: David Watson,
Democratic Support,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ

Ref: UB77

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted